



ITEC

Indian Technical and Economic Cooperation

ITEC PROGRAMME

**Sponsored by
Ministry of External Affairs Government of India, India**

INFORMATION BROCHURE FOR PARTICIPANTS



National Institute of Technical Teachers' Training and Research (NITTTR)

Shamla Hills, Bhopal, Madhya Pradesh, India

Phone No: 0755-2661-602, 2661607-609 Website: www.nittrbpl.ac.in

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MESSAGE FROM DIRECTOR

Welcome to ITEC participants to NITTTR, Bhopal. Every year the institute is offering variety of training programmes under ITEC scheme of Government of India for the international participants. The focus during the ITEC programmes is to share the best practices, recent advancement in technology, values and ethics for mutual benefit and capacity development. With the motto of 'Share, Care and Grow' all the training programmes provide ample opportunity to individual participant to actively participate in the programme by sharing their success stories, contributing in active learning tasks such as group discussion, case studies role plays etc. together with share and grow his/her personal and professional network for mutual benefit.



I invite ITEC participants to Bhopal city which is popularly known as city of lakes and was founded by the Parmara King Bhoj, and has a rich cultural heritage. **The nearest airport is Raja Bhoj Airport.** Bharat Bhavan is the main cultural centre of the city, and hosts many theatre and film festivals every year. Other places worth visiting include Upper Lake, Lower Lake, Sanchi Stupa, Bhimbetka, Indira Gandhi Rastriya Manav Sangrahalaya, Shorya Samara, Bhojpur Temple, Van Vihar National Park, Tribal Museum etc.

Our institute NITTTR, Bhopal has nine departments having state of art laboratories. To cater the digital transition happening around the globe, recently NITTTR Bhopal has established a Centre of Excellence (CoE) in Digitalization and Industry 4.0 with the aim of building a future workforce that shall be capable of addressing digitalization of manufacturing systems and supply chains, with reference to IR 4.0 in the area of AI and ML, Big Data and Cloud, IoT, AR and VR, Sensors and Robotics.

Visit our institute site at www.nittrbpl.ac.in for detail information. The lush green campus situated in Shamlu Hills with scenic beauty all around will force you to strengthen ties with us in future as well.

You are invited to join us on our social media platforms using following links.

 <https://twitter.com/nittrbpl>

 <https://www.facebook.com/nittrbhopalofficial>

 <https://www.instagram.com/nittrbhopal>

Prof. Chandra Charu Tripathi

Director NITTTR, Bhopal

ABOUT ITEC PROGRAMME

The Indian Technical and Economic Cooperation (ITEC) programme was instituted on 15th September 1964 as a bilateral cooperation programme of assistance of the Government of India with partner developing countries. Development Partnership Administration (DPA)II Division of Ministry of External Affairs (MEA), New Delhi, is the nodal division for all capacity development and human resource development programmes. ITEC is a fully sponsored programme of Government of India for government officials, professionals and policy practitioners. Under this programme short and medium term training is provided to the participants from 160 partner countries in 41 diverse areas. To name a few it includes Agriculture, Engineering and Technology, Environment & Climate Change, Health & Yoga, Telecom & ICT, Management & Leadership, Power & Renewable Energy, Rural Development, Women Empowerment, SMES and Entrepreneurship etc.

ABOUT NITTTR, BHOPAL

NITTTR, Bhopal, is a premier institute located in Central India, and is well recognized for its contribution in the country and abroad for quality improvement in technical education system through effective technology integration, pedagogy and content-based training for the major stake holders. It is also making contributions in the area of vocationalization of higher education to address the issue of employability and promote entrepreneurship. Focus is to promote quality course design and the effective integration of technology in teaching and learning content; and a leader in design and delivery of engineering and technology academic programmes that addresses the vocation needs of the profession, increase the employability of passing out graduates and also increase the productivity of the work force. From 2018 institute started offering MOOCs programme in area of curriculum development, learning and instruction, technology blended learning, accreditation of programmes, instructional planning and delivery and professional ethics and sustainable development on SWAYAM.

PROGRAMME DETAILS AND PROGRAMME FACULTY

WOMEN EMPOWERMENT

Issues, Challenges and Policy Guidelines

31-Oct-2022 to 11-Nov-2022

Faculty

Dr.(Mrs.) Anjana Tiwari, Prof.(Mrs.) Asmita A. Khajanchee

Prof.(Mrs.) Susan S. Mathew, Dr. Parag Dubey

ARRIVAL ASSISTANCE

Airport Pick up and Drop shall be arranged by NITTTR, Bhopal on the scheduled date and time for all ITEC participants, considering the travel itinerary received by ITEC Coordinator and Programme Coordinator. Programme coordinator will provide arrival assistance to the participants via email. In case of emergency participants are requested to contact the ITEC Coordinator (Prof. Chanchal Mehra, email cmehra@nitttrbpl.ac.in Mob. +918109585310) or Programme Coordinator (Dr. Anjana Tiwari, email atiwari@nitttrbpl.ac.in, Mob. +919131032813).

GENERAL INFORMATION

'Good Clothing is a passport to happiness' - Yves Saint Laurent

The above quote highlights the importance of good clothing. As an international participant you are not only representing yourself as an individual but you are representing your organisation and above all your country. Focus on following as far as dresses are concerned.

- Business casual and professional formal dress are preferred during the office hours.
- Dress appropriately and comfortably for the industry and study visit. Use comfortable foot wear (shoes) during visits.
- During evening visit to near by place use dresses of proper length to avoid unwelcome attention from public.
- Bring a cap, umbrella, warm clothing suitable for the climatic and weather condition.
- Make sure your clothes are neatly pressed before the visit.
- You are not only representing yourself but your country as a whole, hence proper dress code is advisable

LIVING ALLOWANCE

All ITEC participants attending two weeks programme are entitled for living allowance of Rs. 1500/ per participant per day as per Ministry of External Affairs, New Delhi norms for meeting food related and other out of pocket expenses. An amount of Rs. 750/ per participant per day will be deducted by NITTTR, Bhopal for providing quality food on campus during the duration of training programme as per institute norms. The remaining amount will be given to the participants in cash for meeting their other expenses.

FACILITIES AVAILABLE IN INSTITUTE

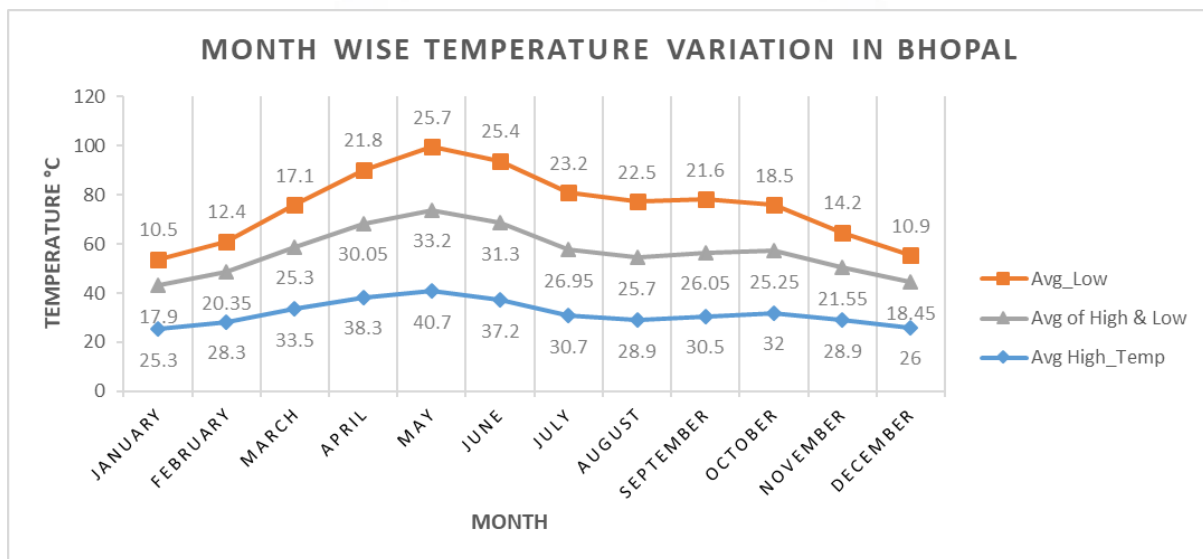
NITTTR, Bhopal is having smart classrooms, board room, committee room, computer class rooms and discussion rooms for conduction of training programme. Videography and photography facility are also provided as per the need of the programme. High speed internet and Wi-fi is available on campus for ITEC participants.

ACCOMMODATION DETAILS

All ITEC participants will be provided single occupancy AC Room with basic facilities like TV, bed, clean bedding, almirah, tea/coffee makers, attached toilet, lighting, study table, wireless internet, room heater etc at NITTTR, Bhopal Guest House. NITTTR, Bhopal Guest House has been approved by Ministry of External Affairs New Delhi, for ITEC participants.

Iron, washing machine and microwave are also available in guest house for use by participants.

WEATHER CONDITION



The graph indicates the month wise lowest and highest temperature in Bhopal. May is the warmest month of the year. The temperature in May averages 33.2 °C. Whereas January is the coldest month, with temperatures averaging 17.9 °C. The climate in Bhopal is tropical and is classified as Aw by the Köppen-Geiger system.

RULES AND REGULATIONS OF THE INSTITUTE

All the ITEC participants have to strictly follow the following rules and regulations:

- a. Training will be conducted from Monday to Friday from 10 AM to 5:30 PM. Lunch Break is usually from 1:30 PM to 2:00 PM
- b. Breakfast, Lunch, Dinner, Tea/Coffee will be provided in Guest House Mess. In addition, during the training tea/coffee and snacks will be provided during the short break. An amount of Rs. 750/ per participant per day will be deducted from the living allowance for the same.
- c. In order to reduce the consumption of plastic, all ITEC participants will be provided with branded Water Bottles. For refilling of water bottles 20 litres Bisleri cans will be available at Guest House and training point on regular basis.
- d. Alcohol, cigarettes and unauthorised drugs are prohibited in the campus. Use of these by any ITEC participant will be immediately reported to Ministry of External Affairs and they will not be allowed to continue in the programme.
- e. In evening if the participants are going to nearby places, they should return back to guest house by 9.30 PM. Any delay in arriving should be communicated to Programme Coordinator Dr. Anjana Tiwari and Professor I/c Guest House Dr. Parag Dubey.
- f. Out station visits and stay away from Guest house is not allowed during the training period. The Director may still permit the trainees in exceptional circumstances for understanding the historical and cultural values of India. The participants need to submit the request letter to the Director clearly mentioning that he/she is going on his/her own risk and there will be no financial implication because of this, with the recommendations from the Programme Coordinator and ITEC Coordinator.

SAFETY TIPS

- Participants are advice to switch off the lights, fan, AC, Room Heater and TV before leaving the room.
- Protection of valuables, money, passport and other important documents is the responsibility of the participant.
- In case of emergency immediately contact Programme Coordinator/ Warden

PLACES OF TOURIST ATTRACTION

<p>Upper lake</p>		<p>Lower Lake</p>	
<p>Rock shelter of Bhimbetka</p>		<p>Bhojpur Temple</p>	
<p>Van Vihar National Park</p>		<p>Tribal Museum</p>	
<p>Tajul Masjid</p>		<p>Buddist Monument at Sanchi</p>	
<p>Shorya Samarak</p>		<p>Manuabhan Tekri</p>	
<p>Regional Science Centre</p>		<p>Indira Gandhi Rastriya Manav Sangrahalaya</p>	
<p>Bharat Bhavan Centre for Performing Arts</p>		<p>Birla Mandir</p>	

STUDY TOUR

Study tour is an important component of all ITEC Programmes. Details of study tour will be provided by Programme Coordinator on first day of the training programme. This include visits to nearby located industry(ies) in order to showcase India's commercial strengths, different Indian heritage sites and places of interest located in the geographical vicinity of the institute as mentioned in the course proposal. Participation in the study tour is mandatory for all participants. Entry tickets for museums and other heritage sites will be purchased by Programme Coordinator or his/her nominee. All entry tickets should be collected by Programme Coordinator for reimbursement purpose.

MEDICAL EMERGENCY

- i. All the participants are advised to carry their own medicines for chronic ailments like diabetes, hypertension etc. and they will have to bear the expenditure for these medicines and consultations of doctors on their own.
- ii. For any seasonal ailment during the programme, participant can consult the Doctor available in institute dispensary during consultation hours.

USE OF SOCIAL MEDIA

All the ITEC participants are requested to create their *facebook* and *twitter* account and actively use, like, follow, tag ITEC Network and NITTTR Bhopal using following link.

<http://twitter.com/ITECnetwork>

[http://facebook.com/ITECnetwork,](http://facebook.com/ITECnetwork)

<https://twitter.com/nitttrbpl>

<https://www.facebook.com/nitttrbhopalofficial>

We encourage you to post your photos while undergoing hands on training, group activities, selfies, social events. Use attractive hash tag mentioning ITEC.

FINAL MESSAGE

All ITEC participants are requested to carry with them extra money for the exigencies and other individual need such as special diet, shopping etc. In past few participants missed their flight at Delhi and Mumbai Airport and due to shortage of money they were in great trouble. So be prepared for everything.

With Best Wishes

**Prepared By: Prof. (Mrs.) Chanchal Mehra
NITTTR, Bhopal
ITEC Coordinator**

IMPORTANT CONTACT NUMBERS

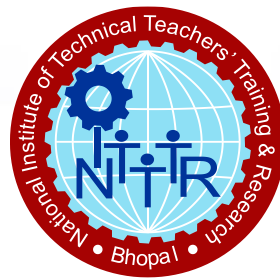
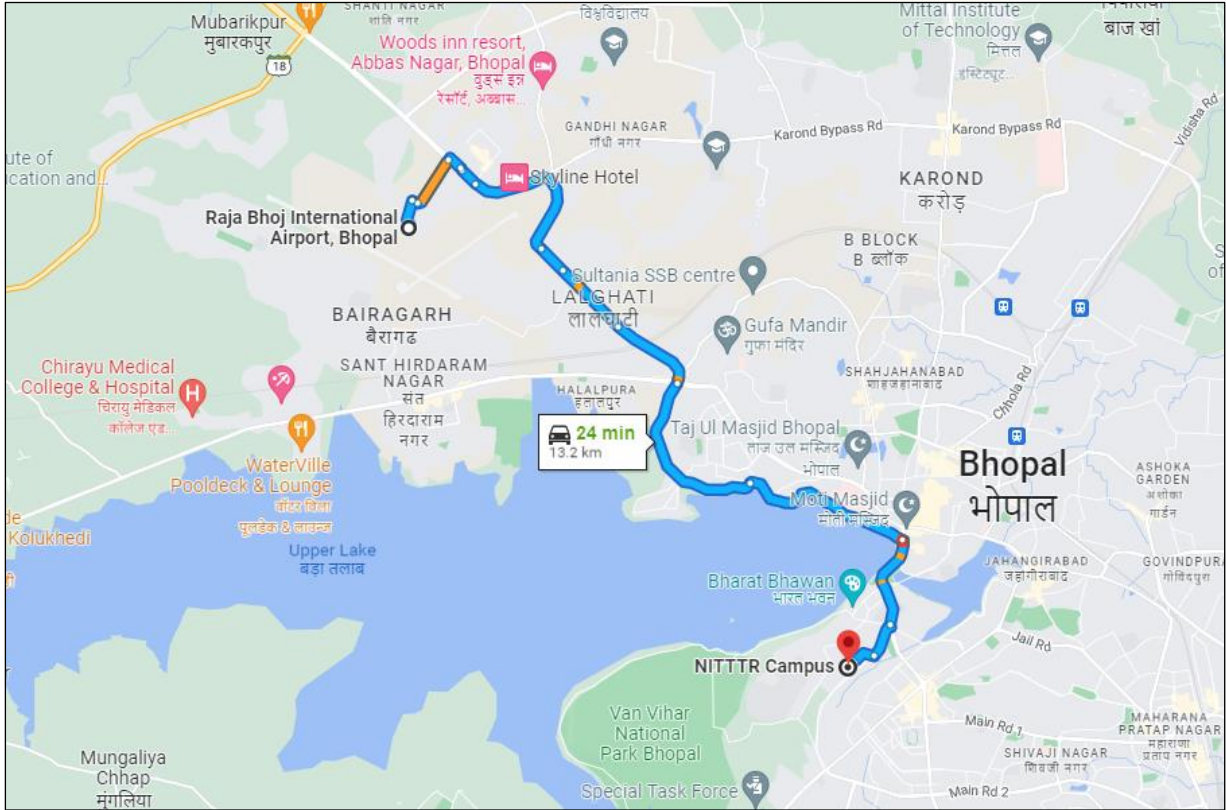
S.No	Name and Designation	Intercom No.	Mobile/Landline
1.	Prof. Chandra Charu Tripathi Director, NITTTR, Bhopal	300	9416280555
2.	Prof. (Mrs.) Chanchal Mehra ITEC Coordinator	443	8109585310
PROGRAMME COORDINATOR			
3.	Dr. (Mrs.) Anjana Tiwari Programme Coordinator	337	9131032813
DEANS			
4.	Dr. Subrat Roy Dean, Academic and Research	377	7869529500
5.	Dr. A. K. Jain Dean, Administration	431	9425675530
HOSPITALITY TEAM			
6.	Prof. Parag Dubey Warden, Saran Guest House	454	9425012819
7.	Dr. M. A. Rizvi, Chairman, Mess and Canteen Committee	394	9425012014
DISPENSARY			
8.	Dr. N. Banerjee, Dispensary at NITTTR, Bhopal Campus	522	8989205570
9.	Mrs. Nisha Sharma, Dispensary at NITTTR Bhopal Campus	522	9669541164
OTHER IMPORTANT NUMBERS			
10.	Campus Gate	515	
11.	Canara Bank (With ATM)	509	0755-2666891

For any queries related to ITEC Programme at NITTTR, Bhopal please contact ITEC Coordinator

Prof. (Mrs.) Chanchal Mehra

ITEC Coordinator, Associate Professor, NITTTR Bhopal

Email: cmehra@nitttrbpl.ac.in Mobile +918109585310



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