

National Institute of Technical Teachers' Training & Research
BHOPAL - 462002

**CERTIFICATE
FOR
REIMBURSEMENT OF FOOD AND TAXI CHARGES**

This is to certify that the undersigned has incurred the expenditure of Rs. _____ towards food and taxi charges for the tour (travel order No. _____ Dated _____) Details are given below :

S.No.	Date	Amount spent on taxi charges	Amount spent on food charges
1.			
2.			
3.			
4.			
5.			
6.			
	Total		

Signature

Name and Designation